



CITY OF SANTA BARBARA

TAXICAB NEW DRIVER PERMIT APPLICANT TASK AND CHECKLIST

Name _____ Phone _____

STEP 1

Present the following documents at Police Department Annex, 222 E. Anapamu St.:

- ☐ Signed Refund Policy.
- ☐ Completed and signed Application form.
- ☐ Completed and signed Notice of Intent to Hire.
- ☐ Completed and signed Arrest History.
- ☐ Signed Authorization to Release Information.
- ☐ Two (2) color, passport size photographs.
- ☐ Copy (front and back) of California Driver's License.
- ☐ Copy (front and back) of International Driver's License (if applicable).
- ☐ Copy of drug and alcohol test results (NIDA and BAT) issued in past 12 months.
- ☐ Payment of \$204.00 (\$172 Application Fee & \$32 Fingerprint Charge).

STEP 2

- ☐ Upon payment of fees, Police Technician will schedule LIVESCAN appointment for applicant fingerprinting.
- ☐ Go to the Police Department at 215 East Figueroa Street to be fingerprinted. Arrive a minimum of 10 minutes prior to scheduled appointment time. Bring LIVESCAN form and receipt to appointment.

☐ DOJ DELAY
DATED: _____

☐ DOJ ☐ BUSTED
☐ RMS ☐ GUS

Date Stamp (Rec'd):

☐ Mailed/Picked Up

Date: _____

☐ Copy sent to Finance

Date: _____

Finance File #

Police Dept I.D. #

Exp:

CLU Record #

City Stamp/Paid

A one-year permit will be issued after Police Chief's approval.

Tasks to be completed by Police Permit Investigator:

- ☐ Criminal history check on fingerprints returned from Department of Justice.
- ☐ Santa Barbara Police Department records check on applicant (warrants, BUSTED, DMV, etc.).

Police Permit Investigator's recommendations on the issuance of a permit to the applicant:

Initials: _____ Date: _____

POLICE CHIEF

Approval of permit application _____ Date _____

Disapproval of permit application _____ Date _____

CITY OF SANTA BARBARA

REFUND POLICY - TAXICAB DRIVER PERMIT

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

NOTICE TO APPLICANT:

Your application fee will not be refunded: **IF YOU ARE DENIED A TAXICAB DRIVER PERMIT;
IF YOU WITHDRAW YOUR APPLICATION; OR
IF YOU FAIL TO COMPLETE THE PERMIT PROCESS.**

Please read the Grounds for Denial and sign this acknowledgement before you complete the application. Complete language of Grounds for Denial can be found in Santa Barbara Municipal Code, Chapter 5.29, Section 190.

GROUND FOR DENIAL (condensed):

1. Less than six (6) months driving experience in the United States.
2. No California driver's license.
3. Less than 21 years of age (unless you have a valid Class B California driver's license).
4. Required to register pursuant to Section 290 of the California Penal Code or is required to register in another state or country as a sex offender in a manner comparable to Penal Code Section 290.
5. You have been convicted within the past three (3) years of a crime involving moral turpitude, narcotics or dangerous drugs.*
6. You have been convicted within the past two (2) years of reckless driving immediately preceding application for permit or renewal.
7. You have been convicted of operating a vehicle while under the influence of alcohol or drugs, two (2) or more times within seven (7) years immediately preceding application for a permit or renewal.
8. Has a history of chronic alcohol-related, criminal convictions, as evidenced by three (3) public intoxication convictions or more within two (2) years immediately preceding an application or renewal for permit.
9. Has two (2) or more moving violation convictions within one (1) year immediately preceding an applications for a permit, or three (3) moving violation convictions, within one (1) year, or four (4) moving violation convictions within two (2) years for renewal. "Moving violation" conviction shall mean those violations set forth in State Vehicle Code Section 12810.
10. You have one or more citations or warrants outstanding which, in the opinion of the Police Department investigator, may result in a conviction of an offense that would normally result in permit denial or permit revocation.
11. Has been convicted of a felony or misdemeanor hit and run.
12. Failure to test negative for controlled substances and alcohol as per state and federal regulations.
13. Failure to complete the application process.
14. Making false statements on the application.

*Clarification to Number 5: "has been convicted of a crime involving moral turpitude, narcotics or dangerous drugs, unless a period of not less than three (3) years shall have elapsed since the date of conviction or the date of release from confinement for such offense, whichever is later."

Signature below acknowledges the applicant has read the above and understands the fee will not be refunded.

Signature

Date

CITY OF SANTA BARBARA

APPLICATION FOR TAXICAB DRIVER PERMIT

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

Assigned Permit/ID: _____

Exp: _____

Record: _____

Finance Dept B/L

Office Use: (Photo)

Please complete the following:

Date of Application:			
Name:			
Other Names Used (list "also known as" names):			
Residence Address (include street, city, and zip code):			
Mailing Address, if different (include street, city, and zip code):			
Phone Number:			
Are you a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		Social Security No:	
Date of Birth:		Place of Birth:	
Color of Hair:	Color of Eyes:	Height:	Weight: lbs
Length of time in Santa Barbara: yrs months		Length of time in California: : yrs months	

Driver's License # (Include a photocopy of front and back of license.)	State:	Date Issued:	Expiration Date:
All out-of-state licenses applicant has held:			
Do you hold an International Driver's License? (Include a photocopy of front and back of license.)		Issuing Authority:	

Employer's Name (Taxi Company): _____

List similar permits presently or previously issued in another city or state. List by permit title, city and state of issuance. _____

List the full address for your places of residence over the past five years, starting with the most recent. After the address, show the dates (month and year) at each residence.

1. _____
_____ (from _____ to _____)
2. _____
_____ (from _____ to _____)
3. _____
_____ (from _____ to _____)
4. _____
_____ (from _____ to _____)
5. _____
_____ (from _____ to _____)

List your last five places of employment. Start with your current or most recent employer. List by business name, address, business phone number, and dates (month and year) of employment.

1. _____
_____ (from _____ to _____)
2. _____
_____ (from _____ to _____)
3. _____
_____ (from _____ to _____)
4. _____
_____ (from _____ to _____)
5. _____
_____ (from _____ to _____)

Signature below indicates the applicant understands that if any information requested on this form is misrepresented, it may be grounds for denial of this permit application.

Applicant's Signature

Date

CITY OF SANTA BARBARA

NOTICE OF INTENT TO HIRE TAXICAB DRIVER PERMIT

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

Notice of Intent to Hire:

As the owner/authorized representative of (**taxicab company name**): _____

I intend to employ (name of **applicant**): _____ as a taxicab driver,
effective from the date s/he is added to the company insurance policy. I, (**owner/agent name-**
printed) _____, have verified that the individual named above is a legal
resident and entitled to work in the United States.

IMPORTANT: Driver may NOT drive until:

- drug and alcohol tests have been completed and results proven negative;
- driver has been issued a City Operator's Permit; and
- operator and driver have discussed the rules and regulations set forth in MC Section 5.29-Paratransit Ordinance. High priority is to be given to the timely submittal of vehicle inspection forms and payment of fees.

By signing below, you acknowledge these terms.

Owner/Authorized Agent Signature

Title (specify owner or agent*)

Date

**The owner of the company or an authorized agent must sign this form. An authorized agent has permission to act for the owner and has a copy of this permission on file with the Police Department.*

CITY OF SANTA BARBARA

ARREST HISTORY

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

Failure to **list all arrests and citations** may result in a denial of your application.
This page **MUST** be completed. If there is no arrest history, write "NONE" or "N/A".

Date	Place (City and State)	Reason (Violation)

Are you currently on **probation**? ☐ No ☐ Yes, Charges: _____

Are you currently on **parole**? ☐ No ☐ Yes, Charges: _____

Are you currently required to **register pursuant to Section 290 PC** (sex registrant)? ☐ No ☐ Yes

Signature below indicates the applicant understands that if any information requested on this form is misrepresented, it may be grounds for denial of this permit application.

Printed (*Permit Applicant's Name*)

Signature (*Permit Applicant*)

Date

The Police Technician verbally verified with applicant that:

☐ applicant's answer is "none" OR ☐ applicant listed complete/entire arrest history

Police Technician Initials _____ Date: _____

CITY OF SANTA BARBARA

AUTHORIZATION TO RELEASE INFORMATION TO THE CITY OF SANTA BARBARA, POLICE DEPARTMENT

(Pursuant to Santa Barbara Municipal Code, Chapter 5.29)

As an applicant for a City permit within the City of Santa Barbara, I hereby authorize the release of any and all information that you may have concerning my work records education records, medical records, and information of a confidential or privileged nature to the City of Santa Barbara Police Department and its agents.

I hereby release you, your organization, or others, from any liability or damage, which may result from furnishing the information requested.

Printed (*Permit Applicant's Name*)

Signature (*Permit Applicant*)

Date

FEE SCHEDULE FOR PARATRANSIT SERVICE APPLICATIONS, PERMITS AND APPEALS

(Set by City Council Resolution 05-060, June 21, 2005)

Applicant: Keep this page for your records

All fees are non-refundable.

A. Owner Permits		
1.	Initial application for a taxicab or other paratransit business.	\$520.00
2.	Renewal application.	\$400.00
3.	Each background investigation conducted for an owner's permit.	\$ 40.00
4.	Replacement permit, document only.	\$ 10.00
5.	Change of address, document only.	\$ 10.00
B. Vehicle Permits		
1.	Initial permit for taxicab or limousine taxi, for each vehicle.	\$ 50.00
2.	Renewal permit.	\$ 25.00
3.	Replacement permit, document only.	\$ 10.00
C. Driver Permits		
1.	Initial application.	\$ 172.00
2.	Fingerprint Livescan Fee (DOJ)	\$32.00
3.	Renewal application.	\$ 100.00
4.	Replacement permit, document only.	\$10.00
D. Appeals		
1.	Appeal to Board of Fire and Police Commissioners.	\$100.00
2.	Appeal to City Council.	\$150.00



CITY OF SANTA BARBARA

TAXICAB DRIVER CODE

Rules, Regulations, and Laws Governing Taxicab Drivers

Applicant: Keep this page for your records

Pursuant to Santa Barbara Municipal Code Section 5.29.300(P), additional regulations governing Paratransit Operations, approved by the Fire and Police Commission,

1. A driver's permit application may be denied for failure to complete the application process. Adopted 9/1/83.
2. A driver's permit application may be denied for making false statement(s) on the application. Adopted 9/1/83.
3. A driver's permit application may be denied if there is one or more citations or warrants outstanding, if, in the opinion of the Police Department investigator it may result in a conviction of an offense that would normally result in denial or revocation of a driver's permit. An application may be reconsidered, within six months of the original application date, without payment of additional application fees, when all citations or warrants have been cleared. Adopted 4/26/84.
4. No changes in rates are to be made unless the Tax and Permit Inspector has been advised in writing at least 30 days prior to the effective date of the new rates. Adopted 4/26/84.
5. A permitted company shall add no vehicles over the number approved in his application, except for the replacement of previously permitted vehicles, without submitting an amended application. Adopted 4/26/84.
6. An owner's permit to operate is automatically suspended 24 hours prior to time of insurance expiration, or at 5:00 p.m. of the last working day prior to time of expiration of insurance. Adopted 9/27/84.
7. An owner's permit application may be denied if false statements are provided on the application. Added 7/24/87.

California Law, effective January 1, 1996, requires that drug and alcohol tests prove negative prior to issuance of a taxicab driver's permit. A new test may be required once a year.

Permits are good for only the company named on the permit. The permit must be surrendered upon termination of employment. The employer must report any termination of employment.

Evidence of current insurance must be available in the vehicle.

All taxis shall be inspected every four (4) months by an independent garage, not affiliated or associated with the taxi owner or driver.

This is a list of violations that result in suspension or revocation of a driver's permit. Following the violation description and the Santa Barbara Municipal Code Section number (in brackets) are the penalties (number of days of suspension or other penalty) for the first, second, and third offense.

1. Failure to have a current map of the City of Santa Barbara. [5.29.300(A)] 1-3-5
2. Leaving vehicle unattended (except as permitted). [5.29.300(D)] 1-3-5
3. Picking up passengers at airport without Airport Permit. [5.29.135(A)] 1-3-10
4. Parking/standing at the airport (except for discharging passengers) without Airport Permit. [5.29.135(B)] 1-3-10
5. Soliciting passengers at the airport without Airport Permit. [5.29.135(C)] 1-3-10
6. Failure to report an accident within 48 hours. [5.29.160] 1-5-10
7. Operating vehicle without Driver Permit displayed. [5.29.200(B)] 1-5-10
8. Failure to maintain a daily manifest. [5.29.240(A)] 1-5-10
9. Operating a vehicle for more than ten (10) hours in any consecutive 24-hour period. [5.29.300(I)] 3-10-15
10. Unloading passengers in the intersection of any street, in any marked crosswalk, or in any manner that will impede or interfere with the orderly flow of traffic. [5.29.300(G)] 5-10-20
11. Deceiving a passenger as to the destination or rate to be charged. [5.29.300(B)] 5-10-30
12. Operating with a faulty meter or other violation of 5.29.100 in any 12-month period. [5.29.220(A)(4)] Out of service until repaired-3-10
13. Operating an unsafe vehicle (determination by Police). [5.29.150(B)] Out of service until repaired-5-10
14. Knowingly driving a vehicle not in good order or repair. [5.29.220(A)(3)] Out of service until repaired-5-10
15. Driving without a Driver's Permit [5.29.180(A)] REVOCATION
16. Conviction of misdemeanor reckless driving. [5.29.200(A)(2)] REVOCATION
17. Knowingly falsifying material on driver's permit application. [5.29.190(K)] REVOCATION
18. Conviction (or plea of nolo contendere) to violation of any law involving alcohol. [5.29.220(A)(6)] REVOCATION
19. Conviction (or plea of nolo contendere) to violation of any law involving moral turpitude. [5.29.220(A)(7)] REVOCATION
20. Operating a vehicle in a manner, which constitutes a misdemeanor. [5.29.220(A)(8)] REVOCATION
21. Conviction of a misdemeanor or felony "crime of violence". [5.29.220(A)(9)] REVOCATION
22. Permitting a vehicle to be used for unlawful purposes. [5.29.300(E)] REVOCATION
23. Repeated and persistent violations of traffic laws. [5.29.220(A)(1)]*
24. Repeated violations of this Chapter. [5.29.220(A)(10)]*
25. Insurance policy cancellation for either owner or driver of taxi. [5.29.220(E)] 3-15-365

**Penalties for these violations depend on the nature of the offense.*

A COPY OF THIS CODE SHOULD BE AVAILABLE IN EACH VEHICLE FOR REFERENCE
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Applicant: Keep this page for your records

Taxicab Driver Creed

I will not steal another driver's customer.

I will not cut in front of another car or driver to reach a customer first.

I will not approach a potential customer if another cab is in front of mine, until that driver has had a chance to approach.

I will be courteous to other drivers.

I will practice the first come, first serve policy. If another driver has arrived at Amtrak or the Airbus stop before me, I will allow that driver the first chance at customers.